**London Eye Community Chest 2024**

 **Application Form Questions**

This document lists all the questions you will be asked to complete. This allows you to draft your application offline, if you wish, before completing the form itself. **Please Note: This is not the application form itself and cannot be completed and submitted.** All personal data will be held securely according to GDPR regulations.

All questions must be answered. If any do not apply please put N/A (Not Applicable).

1. Your name
2. Your contact email
3. Nature of applicant: 4 options: a) Registered Charity, b) Formal Community Group, c) Informal Community Group (in partnership with a constituted group) or d) Individual (in partnership with a constituted group)
4. Applicant address
5. Website address or other online platform
6. Title for your Project
7. In one brief sentence, what is the aim of your project?
8. Who will benefit from it (e.g. residents of a particular estate, young people, socially isolated, older residents etc.)?
9. How many people will benefit from this project (approximately)?
10. Describe the project and what you intend to do in 100-300 words.
11. What will be the 3 main outcomes?
12. What evidence will you use to assess whether you have achieved each of these outcomes?
13. Briefly, how does the project meet the Community Chest objective of supporting community resilience and strengthening community?
14. Where is the proposed project venue (must be in Waterloo & South Bank)?
15. Between what dates from January to end of December 2025 would the project be run?
16. Briefly describe any relevant experience that will enable you/your organisation to deliver this project successfully.
17. Is this an already existing project or a new initiative (either is acceptable)?
18. If you are an informal or un-constituted group, or an individual, you need formal agreement of an existing constituted charity or community organisation through which to channel grant funds. Please provide their contact details: Organisation name, a contact name and email.
19. What is the grant amount requested?
20. Please provide a breakdown of the intended expenditure of the grant. Where this involves payment to individuals to provide services, please show the proposed hourly rate per person and number of hours involved.
21. If the project has additional funding from other sources, how much this is? (This funding must already be guaranteed). Please also indicate any other in-kind support, such as volunteer hours.
22. Do you have an organisation/project bank account?
23. Please confirm that you recognise your responsibility to run this project in a professional manner and that all appropriate steps will be taken to safeguard any children and vulnerable adults engaged and provide, if needed, relevant insurance, data protection, DBS checks and ensure disability-compliant access. You must tick YES to confirm you understand, will comply with the above and to complete this application.