

### Programme for 2014/15

The proposed programme for developing the South Bank & Waterloo Neighbourhood Plan is below. Members should note and discuss the method for agreeing the plan and the statutory stages which follow.

The key advantage to developing a neighbourhood plan is that it is agreed via a local referendum, which means that the local authorities must adopt it if the community votes for it. Once adopted, the local authority must have regard to the plan in deciding planning applications over the five year life of the plan.

The plan does not however have to restrict itself to issues considered in planning applications and it can have a longer term ambition than 5 years. Other plans are developing a wide ranging vision for the council to deliver in addition to the policies that form the statutory section of the plan.

Milestone	Medium	Timing
<b>Area and forum designation statutory consultation</b>	Local consultation on neighbourhood plan Encourage correspondence with local authority Keep members and community informed Steering group and SoWN meetings	Sept-Nov 2013
<b>Steering group and Christmas event</b>	Steering group round table to agree 2014 timetable and process for developing plan. Informal reception	Dec 2013
<b>2014 timetable</b>	Communicate in newsletter Issue 5	Jan 2013
<b>Area and forum designation decision</b>	Communicate decision to Forum in newsletter Issue 6	Feb 2014
	Meeting of steering group and SoWN to communicate next steps	Feb 2014
<b>Plan development</b>	Listening phase – developing the vision and core values This will be a major information gathering exercise using a variety of techniques and media. Information gathered will be distilled into broad themes and objectives	Feb – Apr 2014
	Distilling phase – making sense of the information and setting out our objectives in each theme. Steering group will sift through information and separate out into broad themes. Sub groups to be set up to discuss and agree draft objectives for each theme.	April – Jun 2014
	Objectives testing phase – agreeing objectives with broader community. Sub groups to test the draft objectives by running events and consultations with local people	June – Aug 2014
	Policy making - Working with local authorities and planning experts to write policies which meet objectives but which do not conflict with strategic policy	Aug – Sep 2014
<b>Submission to local authority</b>	Pre-submission consultation on draft plan	Oct 2014
	Submit plan and supporting docs to Local Authorities	Nov 2014
	Work with Local Authorities to select examiner	Dec 2014
<b>Plan statutory consultation</b>	Communicate process to forum – seek letters of support	Jan 2015
<b>Independent examination</b>	Communicate process to Forum. Prepare witnesses for examination	Mar 2015
	Soft launch YES campaign on completion of examination and ahead of referendum	Apr 2015
<b>Local referendum</b>	Communicate process to Forum	May 2015
	YES campaign launches in earnest - Mail out to entire neighbourhood seeking YES vote	May 2015
	Door knocking in days running up to referendum and on the day	May 2015
<b>Adoption</b>	Communicate process to the Forum	Jun 2015